

Exhibitor Opportunities

SDMPH 10 Year Anniversary Conference and Annual Meeting “10 Years On: Building the Discipline of Disaster Medicine and Public Health”

The Society for Disaster Medicine and Public Health ([SDMPH](#)) will hold its 10-year Anniversary Conference and Annual Meeting, December 4-6, 2023, at the American Geophysical Union Conference Center, in Washington, DC. This year’s theme, “10 Years On: Building the Discipline of Disaster Medicine and Public Health,” will provide a forum for those engaged in disaster risk reduction, disaster medicine response or recovery. By bringing individuals together to foster an open exchange of scientific theory and the newest technical information, the meeting will provide the highest standard in professional communication. The meeting offers exhibitors the opportunity to display their products and services to a key market.

Who attends?

Attendees at the SDMPH Conference will include professionals in the various sectors concerned with disaster risk reduction, disaster medicine and public health, including first responders, hospital clinicians, researchers, administrators or government staffers, researchers, information technology professionals, and others. Each attendee comes to the meeting seeking new ideas in product and service technology.

Why should you be an exhibitor?

- share your latest products and services with national and international disaster medicine experts
- direct communication with expected 200 attendees in person at the conference center, 100 live virtual attendees, 100 enduring materials attendees for those who cannot attend live or virtually
- network and develop professional contacts in your field
- be recognized as a leader in your field.

What are the benefits?

- name or logo recognition on the SDMPH conference website
- listing on the Oxford Abstracts hybrid conference platform
 - 50-word or less company description
 - hyperlink to your website
 - 30-second video message
 - upload promotional materials
 - and more ...
- name or logo recognition on the DMPHP Journal Abstracts and Conference Proceedings
- name or logo recognition on social media post and a conference email communication.

The exhibits onsite at the conference facility and on the hybrid conference platform will offer many opportunities to interact with attendees. Exhibitors may also sponsor breaks, lunch, and poster sessions. *See the Sponsor Prospectus for details.*

Onsite exhibit space is limited to 6 exhibitor tables which will be assigned on a first-come, first-assigned basis, until they are sold out. Your space will not be assigned until all paperwork and payment has been received.

What will an exhibitor receive?

An onsite exhibitor receives:

- 1 six-foot table and 2 chairs
- access to wi-fi
- 1 conference registration
- opportunity to purchase up to 1 additional conference registration @ \$315
- 1 exhibitor listing in the hybrid conference platform (*attendees will have access to the hybrid platform prior to, during and after the conference*).

A virtual exhibitor receives:

- 1 conference registration
- opportunity to purchase up to 1 additional conference registration @ \$315
- 1 exhibitor listing in the hybrid conference platform (*attendees will have access to the hybrid platform prior to, during and after the conference*).

Steps to Become an Exhibitor

Review this exhibitor opportunities and agreement document.

Make the decision to participate in-person or virtually.

Decide on the form of payment.

- If paying by check, contact beth.arena@sdmph.org
- If paying by credit card sign up using the event registration form
- <https://sdmph.org/event-5381911/Registration>

SDMPH will send you an email with additional documents and instructions.

If you have questions, please contact beth.arena@sdmph.org.

Exhibitor Agreement

Policies and Requirements

The following policies and requirements are designed to implement the principles in a fair, effective and equitable manner. These policies, along with the terms and conditions for exhibit space, are an integral and binding part of your contract with SDMPH.

All exhibitors must comply with the policies and procedures set forth by the AGU. Please read the Addendum carefully.

By completing the event registration form and submitting payment, you agree to conform to the Society for Disaster Medicine and Public Health's regulations for the 2023 Conference and Annual Meeting, which are hereby made a part of this agreement.

Exhibitor Locations

Onsite exhibitor tables will be located at the American Geological Union conference facility, 2000 Florida Avenue NW, Washington, DC, which is fully ADA compliant.

Virtual exhibitors will have a listing in the Oxford Abstracts hybrid conference platform, and are solely responsible for completing their profile in the conference platform by November 20, 2023.

Exhibitor Fees

The price of the exhibitor table and listing in the hybrid conference platform includes the table for the duration of the conference and one full SDMPH registration. See *What will an exhibitor receive?* section in the Exhibitor Prospectus for details.

Exhibitors will not receive any benefits until the fee is paid in full. To make your payment by credit card, please use the event registration form <https://sdmph.org/event-5381911/Registration> To make your payment by check please contact beth.arena@sdmph.org. Payments by check should be made payable to SDMPH and mailed to SDMPH, 1633 E Laddoos Avenue, Queen Creek, AZ 85140, USA. Payment in full is due no later than November 1, 2023.

	Fee by November 1, 2023 or until tables are sold out
Onsite Exhibitor	\$600
Virtual Exhibitor	\$300

Onsite Exhibitor Schedule

Monday, December 4, 2023

8:00a-9:00a	Set up
8:30a-9:00a	Registration opens
9:00a-5:30p	Program, Poster Sessions and Exhibits

Tuesday, December 5, 2023

8:30a-9:00a	Registration
9:00a-5:30p	Program, Poster Sessions and Exhibits

Wednesday, December 6, 2023

8:30a-9:00a	Registration
9:00a-1:00p	Program and Exhibits
1:00p-3:00p	Dismantle

Note: The above schedule is subject to change. An updated exhibitor schedule will be emailed to all exhibitors once the conference program is finalized.

Assignment of Table Location

SDMPH reserves the right to assign tables as necessary in the best interest of the conference and annual meeting.

If you are requesting in-person exhibit space at the AGU, you also agree and understand the SDMPH table placement policy and that SDMPH reserves the right to assign table locations in the best interest of the 2023 Conference and Annual Meeting. To request in-person exhibit space please contact beth.arena@sdmph.org. Space is limited to 6 exhibitors and is on a first-come first-serve basis.

Eligibility for Exhibiting

The SDMPH reserves the exclusive and total right to control all aspects of the conduct of the conference and annual meeting. SDMPH specifically reserves the right to determine the acceptability of exhibitors and they must meet all of the following criteria:

- a. The products or services to be exhibited are of professional or educational interest or benefit to the registrants and are directly related to scholarly communication.
- b. The exhibitor is determined by SDMPH to be ethical and reputable, and the goods and services to be exhibited are reasonably believed by SDMPH not to be harmful, ineffective or illegal.
- c. The exhibitor agrees to comply with SDMPH's and AGU's rules and regulations governing exhibits.

- d. The completed form, fee, and any required documents are received prior to November 1, 2023.

Onsite Table Displays

To maintain uniformity and to prevent obstruction of the view of adjoining tabletops, displays may not be higher than 8' in the back and 4' along dividers and aisles. No walls, partitions, decorations or any other obstructions may be erected which in any way interfere with the view of any other table. Exhibitors desiring to use other than standard tabletop equipment or any signs, decorations or arrangements of display materials conflicting in any way with these above regulations must contact beth.arena@sdmph.org prior to November 1, 2023 with a detailed sketch or a proposed layout, and must receive written approval from SDMPH.

The exhibitor must, at its own expense, maintain and keep the table area and exhibit in clean and good order in accordance with these rules and regulations of SDMPH and all other applicable rules and ordinances set by the AGU.

Onsite Exhibitor Shipping Information

The exhibitor is solely responsible for the shipping and handling of stored items including but not limited to: shipping and handling charges, damaged and/or missing items and late arrivals of items.

A limited number of shipments can be received at the AGU. Exhibitors must communicate the number of boxes and dimensions of each box to be shipped to the AGU so SDMPH can ensure adequate storage and display space is available. Shipments must arrive no earlier than Thursday, November 30, 2023 and no later than Friday, December 1, 2023. AGU can receive shipments between the hours of 9 am and 4 pm EST. Please communicate details of shipments to beth.arena@sdmph.org.

Exhibitors are responsible for retrieving their shipped items during the time set aside for setup. Details on the location of items will be provided prior to the conference.

Cancellation Policy

Cancellations received via email to alice.odonnell@sdmph.org prior to October 31, 2023 will be subject to a 50% cancellation fee. There will be no refund for cancellations received after October 31, 2023. In the unlikely event of cancellation of the conference, SDMPH is not responsible for any cost, damages or other expenses of any kind, including, without limitation, transportation and/or AGU costs incurred by the exhibitor. The exhibitor fee will be refunded.

Subleasing of Onsite Exhibitor Table

Subleasing of the table space is NOT permitted, and two or more companies may not share a single table space.

Security

Each exhibitor is responsible for safeguarding its goods, materials, equipment and tabletop at all times. The hours at the AGU are 8 am to 6 pm. Security in onsite during that time period, but neither the AGU security service nor SDMPH will be responsible for loss of or damage to any property during or after the conference schedule. It is required that all valuables, including electronic devices, be removed from the tables before 6 pm. See Addendum for more information.

Onsite and Virtual Exhibit Area Access

Exhibit area access is restricted to registrants at the SDMPH conference and meeting.

Fire Regulations

All doors and openings must be kept clear. Exhibits, signs, fire alarms and extinguishers must be visible at all times. Combustible decorations shall not be used. All packing containers, excelsior, wrapping paper, etc., are to be removed from the floor and may be stored neatly under tables or behind displays. All decorations must be able to withstand a flameproof test. See Addendum for more information.

Liability and Insurance

Exhibitor hereby assumes entire responsibility and hereby agrees to protect, defend, indemnify, and hold SDMPH, the AGU, its owners, its operator, and each of their respective parent, subsidiaries, affiliates, employees, officers, directors, and agents harmless against all claims, losses or damages to persons or property, governmental charges or fines and attorney's fees arising out of or caused by its installation, removal, maintenance, occupancy or use of the exhibition premises or a part thereof, excluding any such liability caused by the gross negligence of SDMPH, the AGU, and its employees or agents.

Exhibitor shall obtain and keep in effect throughout the term of this Agreement: commercial general liability insurance covering the Intended Use with no deductible applicable and minimum limits of One Million Dollars (\$1,000,000.00) per occurrence, Two Million Dollars,(\$2,000,000.00) aggregate, for all claims involving bodily injury, property damage, personal injury and contractual liability; Umbrella Liability with minimum limits of Five Million Dollars (\$5,000,000.00) per occurrence, Five Million Dollars (\$5,000,000.00) aggregate; Automobile Liability covering all owned, hired and non-owned autos with minimum limit of \$1,000,000 Combined Single Limit; Worker Compensation as required in the District of Columbia, including Employers Liability with limits not less than \$500,000 each accident/\$500,000 policy limit/\$500,000 each employee, all naming Society of Disaster Medicine and Public Health as an Additional Insured continuing full waiver of subrogation. A Certificate of Insurance and a copy of the applicable additional insured endorsement naming Society of Disaster Medicine shall be delivered to SDMPH prior to commencement of this agreement.

Hotel Accommodations

The Churchill Hotel
1914 Connecticut Ave NW, Washington, DC 20009
SDMPH Conference Rate: \$159+/per night

Important Housing Notice:

The Churchill Hotel is the ONLY hotel SDMPH has contracted with for the 2023 10th Annual Conference and Meeting.

Book your housing through the SDMPH official website ([LINK](#)) or by calling the hotel directly at +1-844-823-4697 and use the SDMPH-Disaster Medicine code. You may also use the following email address to contact the hotel reservations@thechurchillhotel.com

SDMPH has NOT authorized any outside company to call or email you to solicit conference housing reservations.

Press Conferences

Press conferences by exhibitors on the exhibit floor during the SDMPH Conference and Annual Meeting program hours are prohibited. All news conferences must be coordinated with the SDMPH. Contact alice.odonnell@sdmph.org.

Meetings, Entertainment and Social Functions

No entertainment, social functions, or meetings may be scheduled to conflict with the timing in the SDMPH Conference and Annual Meeting program.

Smoking

Smoking is prohibited in all meeting rooms and exhibit areas during the SDMPH Conference and Annual Meeting. See Addendum for additional information.

Interpretation and Enforcement

The rules and regulations in this agreement become a part of the contract between the exhibitor and SDMPH. SDMPH has full power of interpretation and enforcement of this agreement and its decision is final. All matters in question not covered by the rules and regulations in this agreement are subject to the decisions of SDMPH and all decisions so made shall be binding on all parties affected by them as the original regulations. Exhibitors or their representatives who fail to observe these conditions, or contract or who, in the opinion of SDMPH, conduct themselves unethically, may be dismissed from the exhibition without refund or other appeal.

Contact Information

All exhibit inquiries for the SDMPH Conference and Annual Meeting should be addressed to beth.arena@sdmph.org.

For meeting and program updates, please view the [SDMPH website](#) or the Oxford Abstracts hybrid conference platform.

ADDENDUM

AGU Client Contract Section 5: General Provisions

FACILITY INTEGRITY: Client agrees to support and honor AGU's design and operational initiatives that substantiate the principles of reduction, reclamation, absorption and generation, ensuring attendees of the event will follow building standards and procedures. Client shall (i) conduct its business at the Licensed Area at all times in a safe manner consistent with all licensure requirements; (ii) keep all furnishings, equipment, displays, stands, decorations and signs used at the Licensed Area in a neat, clean, sanitary and safe condition and in good operating order and repair; (iii) neither solicit business nor distribute advertising matter outside any of the Licensed Area within the Premises, nor use Licensor's name in any advertisement about the business to be operated at the Licensed Area except as approved in each case by Licensor in writing in advance in its sole and absolute discretion, and (iv) shall not use the Licensed Area for lobbying or political activity (within the meaning of the Internal Revenue Code limitations applicable to public charities). Client shall leave AGU's facility in the same condition as existing before the Client's occupancy and use of the premises. The Client shall promptly repair or reimburse AGU for the cost of repairing any damage to the premises or any other property of AGU, including tangible personal property, caused by the Client or its officers, employees, agents, guests or independent contractors. Decorations involving nails, tacks, adhesive tape or any other form of attachment that may damage or disfigure surfaces are strictly prohibited. Client further agrees as follows: (i) deliveries or shipments of any kind to and from the Licensed Area, including loading and unloading of goods, shall be made only by way of the locations used by AGU for its regular business activities; (ii) garbage and refuse shall be removed as accumulated; (iii) the area immediately adjoining the Licensed Area shall be kept clean and free from rubbish by Client, and Client shall not place, suffer or permit any obstructions or merchandise in any such areas; (iv) Client shall be responsible for procuring any and all governmental permits and/or licenses required for the conduct of Client's business at the Licensed Area; (v) Client shall comply with all laws, ordinances and governmental regulations in connection with the operating of Client's business; (vi) Client shall not in any way interfere with or cause disturbance to the use and quiet enjoyment of any portion of the Premises by AGU or any other user of the Premises and shall not impede normal pedestrian use of the Licensed Area by AGU's employees, invitees or guests in the Premises; and (vii) Client shall be responsible for payment of any and all taxes owed as provided by law, and as required by governmental authorities having jurisdiction arising from the operation of its business (i.e., income, workmen's compensation).

INDEMNIFICATION AND LIABILITY LIMITATIONS: In the event that damage to any AGU property occurs as a result of any individual(s) related to Client, Client assumes all liability and expense and agrees that, in addition to any other rights as against such individual or others, AGU may charge Client's direct bill account or directly bill Client for all such charges. AGU assumes no liability or responsibility whatsoever with respect to the conduct and operation of the business to be conducted in or about the Licensed Area or Premises. The AGU shall not be liable for any accident, loss, damage or injury to any person or persons or property in or about the Licensed Area or Premises which are caused by the conduct and operation of said business, or by virtue of equipment or property of Client in or about the Licensed Area. Client agrees to hold AGU harmless against all such claims. Furthermore, Client shall and hereby does agree to defend, indemnify and save harmless AGU and AGU's officers, directors, agents, and employees (collectively, "Indemnities") from and against all liability (statutory or otherwise), claims, suits, causes of action, demands, judgments, costs, interest and expenses (including also counsel fees and disbursements incurred in the defense thereof) to which any Indemnities may (except insofar as it arises out of the gross neglect of such Indemnities) be subject or suffer, whether by reason of any claim for, any injury to, or death of, any person or persons or damage to or loss of property (including also any loss of use thereof) or otherwise, and arising from or in connection with the use by Client (or any of its

employees, agents, visitors or guests) of, or from any work or anything whatsoever done by Client (or any of its officers, directors, agents, contractors, employees, licensees or invitees) in any part of the Premises (other than by Licensor or its agents or contractors) during the term of this Agreement, or arising from any condition of the Premises due to or resulting from any default by Client in keeping, observance or performance of any covenant or agreement contained in this Agreement or from any fault or neglect of Client or any of its officers, directors, agents, contractors, employees, licensees or invitees, but excluding any loss arising from AGU's gross negligence.

INSURANCE REQUIREMENTS: Client shall obtain and keep in effect throughout the term of this Agreement: commercial general liability insurance covering the Intended Use with no deductible applicable and minimum limits of One Million Dollars (\$1,000,000.00) per occurrence, Two Million Dollars (\$2,000,000.00) aggregate, for all claims involving bodily injury, property damage, personal injury and contractual liability; Umbrella Liability with minimum limits of Five Million Dollars (\$5,000,000.00) per occurrence, Five Million Dollars (\$5,000,000.00) aggregate; Automobile Liability covering all owned, hired and non-owned autos with minimum limit of \$1,000,000 Combined Single Limit; Worker Compensation as required in the District of Columbia, including Employers Liability with limits not less than \$500,000 each accident/\$500,000 policy limit/\$500,000 each employee, all naming American Geophysical Union as an Additional Insured continuing full waiver of subrogation. A Certificate of Insurance and a copy of the applicable additional insured endorsement naming American Geophysical Union shall be delivered to AGU prior to commencement of this Agreement

CLIENT'S PROPERTY: Client agrees AGU is not responsible for the safekeeping of equipment, supplies, written material or other items left in the Licensed Area or the Premises. Client is responsible for securing any such aforementioned items and hereby assumes responsibility for loss thereof. Client may not rely on any verbal or written assurances provided by AGU staff. Neither AGU nor AGU's agents shall be liable for the theft or misappropriation thereof, nor for any loss, damage or injury thereto, nor for damage or injury to Client or any of its agents, employees, visitors or guests or to other persons or to any property caused by fire, explosion, water, gas, electricity, leaks from the roof or other portions of the Premises, the bursting or leaking of pipes, plumbing, electrical wiring and equipment and fixtures of any kind, or by any act or neglect or other tenants or occupants of the Premises, or due to any other cause whatsoever. Client shall give immediate verbal and written notice to AGU in case of fire or accident in the Licensed Area or of any defects, damages or injury therein. In no event shall AGU be liable for interruption to Client's business or for damage to or replacement or repair to Client's personal property.

FORCE MAJEURE: The performance of this Agreement is subject to any circumstance making it illegal or impossible to provide or use the AGU Conference Center facilities, including but not limited to Acts of God, declared war in the United States, terrorist attacks, government regulations, disaster, strikes, civil disorder, infectious diseases, or curtailment of transportation either in the host city (Washington, DC) or in the countries/states of origin of the attendees, preventing at least 35% of the attendees from traveling to the event. This includes government regulations prohibiting travel to the host city over the Event dates and/or the issuance of a "Level 3 Travel Warning" by the Centers for Disease Control that specifically advises travelers to avoid all non-essential travel to the host city and which travel advisory is in effect over the Event dates. This Agreement may be terminated for any one of the above reasons by written notice from the AGU Conference Center, within a commercially reasonable time of such occurrence or receipt of notice of any other above occurrences.

EXTERNAL GUEST LIST: At least 48 business hours prior to the event start date, Client will provide a comprehensive guest list to the AGU Conference Center team. The list should include the first and last name of all participants. If applicable, please indicate any participant who is a current AGU member in good standing. Client shall monitor the behavior of the persons attending the event; if any persons attending are, in the judgment of AGU, posing a danger to themselves or to others within the Premises or

Licensed Area, or are disturbing the use by others of the Premises or Licensed Area during the event, then Client shall cause such attendee to leave.

SAFETY & SECURITY: Client agrees that all participants will comply with AGU safety and security standards, including emergency evacuation procedures. Client agrees to report any safety concerns immediately to the AGU Conference Center staff or directly to AGU Security. In keeping with AGU's environmental goals, no smoking is permitted on or near the Premises. COVID-19 Update: AGU is committed to providing a safe and healthy environment for all building visitors, tenants and staff. We continue to monitor health and safety issues such as the COVID-19 pandemic and follow CDC guidelines as they are released. At the AGU building, we maintain cleaning and sanitation practices and monitor the outside air circulation for the building, commensurate with a healthy environment. At this time, AGU is no longer checking visitors' individual vaccination cards nor requiring signature on the AGU Building Waiver Form, upon arrival; however, we do strongly encourage all visitors to be up-to-date on all vaccinations and/or to confirm a negative COVID test within 24 hours before arrival to the AGU building. At this time, indoor masking is optional. Any guest who is ill or feeling unwell should stay home and refrain from participating in any group functions. AGU may update these protocols and procedures at any time in its sole discretion.